
**CRITERIA FOR SHAREHOLDERS TO SEND RELATED QUESTIONS OF
THE ANNUAL GENERAL MEETING OF SHAREHOLDER TO
THE BOARD OF DIRECTORS IN ADVANCE**

Hydrotek Public Company Limited (the “**Company**”) realize about importance of shareholder rights and for the principle of Good Governance. Therefore, the Company gives the opportunity for shareholders to send related questions of the Annual General Meeting of Shareholders (“**AGM**”), the Company has set up the criteria as follows:

Criteria

1. Criteria to propose

- 1.1 Being shareholder of the Company at sending question date and continuously holding shares for at least 6 months by the AGM date with evidences of shareholding.
- 1.2 The shareholder who has complete specifications in clause 1.1 can send related questions of the AGM and fill in “Question Form” with completely related documents to the Company Secretary within the deadline.

2. Criteria to consider questions

Question must related issues as follow:

- 2.1 The Company information.
- 2.2 Agenda of the AGM.

3. Supporting documents

- 3.1 Evidence of Shareholding, i.e. a certificate issued by the securities company or any other evidence issued by Thailand Securities Depository Co., Ltd. or the Stock Exchange of Thailand and documents in support of consideration of the Board of Directors (if any).

3.2 Shareholder’s Identification

Individual Copy of identification card / passport (in case of foreigner) and certified true copy.

Juristic Person Copy of affidavit issued not more than 1 month and copy of identification card / passport (in case of foreigner) of the authorized signatory director affixing signature on Question Form and certified true copy.

3.3 Question Form

Send “Question Form” with completely signed and supporting documents as specified in Clause 3 which unofficially submit the copy of such documents via facsimile at 02-936-1669 or ir@hydrotek.co.th before sending to the Company Secretary via registered mail to the following address within the deadline:

Company Secretary

Hydrotek Public Company Limited

1 TP&T Tower, 14th Floor, Soi Vibhavadee-Rangsit19,

Chatuchak, Chatuchak, Bangkok, 10900

4. Consideration procedure of the Board of Directors after receiving from shareholders

- 4.1 The Company Secretary will collect and consider the completeness, accurate and integrity of “Question Form” with supporting documents as specified in Clause 3 and criteria as Clause 1 – 2.
- 4.2 Consideration by the Board of Directors
 - If the question **has been approved by the Board of Directors**, the Board of Directors will answer at the AGM.
 - If the question **has not been approved by the Board of Directors**, the Board of Directors will notify shareholders with explanation via the Company’s website: www.hydrotek.co.th and the Stock Exchange of Thailand’s channel and notify at the AGM.

QUESTION FORM
FOR THE 2020 ANNUAL GENERAL MEETING OF SHAREHOLDERS

I am (Mr. /Mrs. / Miss) being the shareholder of Hydrotek Public Company Limited, holding shares, residing at Road Tambol / Kwaeng Ampur / Khet Province Telephone Number Facsimile Number E mail (if any)

I would like to propose a question which related to agenda for the 2019 Annual General Meeting of Shareholders as follow:

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I certify that all information in this Form, the evidence of shares held and other supporting documents are correct. I agree that the Company may disclose such information and evidences. I hereby affix my signature as evidence below.

..... Shareholders' signature
(.....)
Date

Remarks: A shareholder must enclose the following evidences:

1. The evidence of shares held as of the nomination date, such as certified true copy of share certificate or the certificate of shares held form Security Company or any other certificates from the Stock Exchange of Thailand or Thailand Securities Deposit Co., Ltd.
2. If a shareholder is a juristic person, a copy of the company's affidavit and copy of identification card / passport (in case of non-Thai nationality) of authorized directors must be enclosed and certified true copies by such directors.
3. If a shareholder is an individual, a certified true copy of identification card / passport (in case of non-Thai nationality) must be enclosed.
4. If a shareholder has his / her title, name or surname changed, a copy of evidence of those changes must be enclosed and certified true copy.